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**Minutes  
City Council's Arts and Community Services  
Committee  
May 16, 2007**

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**Minutes of the City Council's Arts and Community Services Committee held on Wednesday, May 16, 2007, 2:30 p.m., at the Library Board Room, 3500 S. Rural Road, Tempe, Arizona.**

**Committee Members Present:**

Councilmember Barb Carter, Chair  
Councilmember Shana Ellis

**City Staff Present:**

Tom Canasi, Comm Svcs Mgr  
Linda Cano, Sr. Rec Coordinator  
Kathy Gasperich, Council Aide  
Jan Hort, City Clerk  
Rosa Inchausti, Diversity Mgr  
Sheri Partridge, Council Aide  
Cecelia Pinkston, Mgmt Asst  
Mark Richwine, Parks & Recreation Mgr  
Shawn Wagner, Mgmt Asst.

**Guests Present:**

None.

***Councilmember Carter called the meeting to order at 2:40 p.m.***

**Agenda Item 1 – ADA Update** 0101-03-05

Rosa Inchausti summarized that Title II of the Americans with Disabilities Act requires all municipalities to do a self-evaluation of the accessibility of its programs and services to the public.

- The City-wide task force with representatives from all City departments reviewed every City program and service.
- In general, Tempe is really very accessible. Problems involved the "how to do it" rather than "will we do it."
- Many of the specific findings were rectified immediately and all findings have target dates. Park issues were addressed and all City parks are now up-to-date.
- Two websites were created. The intranet site is available to City employees with an outline of the requirements and a "how-to" list. The internet site alerts the public to

accessibility and how to request accommodations, it also promotes the accessibility of the City.

- A follow-up report will be done in January 2008 and a self-evaluation will be done every five years.

Councilmember Ellis asked Tom Canasi about the Community Services/Cultural Services/Historical Museum finding regarding tours and activities and whether that is on track to be completed by the end of the year.

Tom Canasi responded that education for staff will take place on what needs to be done. Secondly, the new capital project will allow additional media capabilities to enhance what is currently being done.

Ms. Inchausti added that a diversity representative has also been serving on the museum committee working on the design of the new exhibits.

Councilmember Carter added that Tempe has received many accessibility awards.

#### **Agenda Item 2 – Cemetery Fees**

Mark Richwine summarized that staff seeks support and approval of the Committee to move forward with the recommendations for new fees for the improvements being made at Double Butte Cemetery. The cemetery is currently being operated as an enterprise, and the improvements are to be supported with various fees for services. The fees are consistent with the Mesa municipal cemetery and are consistent with the pro forma which includes a 4% annualized increase.

There was discussion concerning traditional burial space, single and double depth spaces, Memorial Garden spaces for cremains, desert spaces, and waiving of military marker fees.

Mr. Richwine added that the turfed Broadway area and the desert spaces will sell rapidly. It is more difficult to anticipate how rapidly the Memorial Garden spaces will sell. With the enterprise fund, there is no pricing differential between residents and non-residents.

Councilmember Ellis asked if the opening and closing fee might increase from the time of purchase to actual use because of the 4% annualized increase.

Mr. Richwine responded that would be the case unless the purchaser pre-pays the fees. In the pro forma, all service fees were factored into the 4% annualized increase, including actual spaces.

Councilmember Ellis asked about resale of spaces.

Mr. Richwine responded that the spaces are governed by the Arizona Department of Real Estate so there is a slight fee to process any resale. Currently, if there is a deed transfer, the City only gets involved for spaces previously sold by the City. There are approximately 100 people on the waiting list for traditional burial spaces. There is ample capacity in the Memorial Gardens for cremains.

**DIRECTION: Move forward to Council at a Formal Meeting.**

**Agenda Item 3 –Summer/Fall Dates**

Tom Canasi summarized the upcoming committee meeting dates:

June 20, 2007 – off  
July 18, 2007 – off  
August 15, 2007 – if needed  
September 19, 2007  
October 17, 2007  
November 21, 2007 – off (could be rescheduled if needed)  
December 19, 2007  
January 16, 2008  
February 20, 2008  
March 19, 2008  
April 16, 2008  
May 21, 2008  
June 18, 2008

**Agenda Item 4 – Future Agenda Items.**

- Solicitation of Indian gaming grant funds

***Meeting adjourned at 3:15 p.m.***

Prepared by: Connie Krosschell  
Reviewed by: Jan Hort

  
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Jan Hort  
City Clerk